



# DPIR

DEPARTMENT OF POLITICS &  
INTERNATIONAL RELATIONS

## DPIR Associate Members

*This policy supersedes previous arrangements for all department associations, effective from May 2022. Current Associates will continue under the current arrangements until the end of their term of associating.*

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DPIR welcomes applications from individuals who have genuine reasons to be associated with us for purposes of research or otherwise, where mutual benefits will accrue from such an association. Formal associations are available in one of the following categories.

***All Research Associations described below do not give any employment rights, nor access to any financial or administrative support from DPIR, nor office space.***

### 1. DPIR Senior Associate Members

*Definition:* Senior academic staff employed elsewhere in the collegiate university who contribute to, and collaborate on, teaching or research activities with DPIR.

*Conditions:* Standard tenure is **two years**, renewable.

*Benefits:* This Association is a recognition of the contribution made to DPIR by senior academic staff who are otherwise not formally members of the Department. DPIR Senior Associate Members will be kept informed of events in DPIR, be linked up with relevant academics and networks in DPIR and be listed on the DPIR website, under 'Associate Member'.

*Procedure:* Typically Senior Associate Members would be by departmental invitation. Colleagues from within the collegiate university may approach the Head of Department to put themselves forward as Senior Associate Members. All DPIR Senior Associate Members to be approved by GPC.

### 2. DPIR Research Associates

*Definition:* Researchers from either within the collegiate university (e.g. Junior Research Fellows) or another academic institution or a non-academic institution (in the UK or overseas) who contribute to, and collaborate on, specific research activities or projects with colleagues employed by DPIR.

Or

Junior researchers or postdocs whose contract with DPIR is coming to an end, and are continuing to conduct research with a DPIR member of staff and who wish to have a departmental association to facilitate effective research.

*Conditions:* Standard tenure is **one year**, renewable annually if the reason for collaboration continues. A case can be made at application for longer initial tenure, if a clear justification can be provided.

*Benefits:* Research Associates will be kept informed of events in DPIR, and linked up with relevant academics and networks in DPIR. They will be able to attend seminars, events and lectures in DPIR and possibly elsewhere in the University. They can also request (in their application)



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- A Bodleian visitor card, an Oxford email address, and access to library facilities;
- Listing on the DPIR website, under 'Associate Member';

*Procedure:*

- a) Applicants should submit:
  - Their CV
  - A short statement (no more than 1 page) which should include:
    - relevant research summary
    - demonstrating collaboration with DPIR
    - describing how DPIR will benefit from the association
  - A short statement of support by a DPIR permanent academic staff member
  - Whether and why a Bodleian visitor card is required.
- b) Associate Membership must be approved by GPC – applications to be sent to GPC Secretary, by one week before GPC meeting.
- c) DPIR Research Associates will be asked to sign a visitor agreement.

### 3. Practitioner Associates

*Definition:* Professionals in research-related roles, including those from other academic or non-academic institutions, who, while not themselves in academic roles, contribute to, and collaborate on, research support activities or projects with colleagues from across DPIR, including both academic staff and research staff.

*Conditions:* Standard tenure is **one year**, renewable annually if the reason for collaboration continues. A case can be made at application for longer initial tenure, if a clear justification can be provided.

*Benefits:* Practitioner Associates will be kept informed of events in DPIR, and linked up with relevant academics and networks in DPIR. They will be able to attend seminars, events and lectures in DPIR and possibly elsewhere in the University. A Bodleian visitor card and Oxford email address may be provided in exceptional cases.

*Procedure:*

- a) Applicants should submit:
  - Their CV
  - A short statement (no more than 1 page) which should include:
    - relevant professional career summary
    - demonstrating intended collaboration with DPIR
    - describing how DPIR will benefit from the association
  - A short statement of support by a DPIR permanent academic staff member, highlighting any potential conflicts of interest
- b) Practitioner Membership must be approved by GPC – applications to be sent to GPC Secretary, by one week before GPC meeting.
- c) DPIR Practitioner Associates will be asked to sign a visitor agreement.